Monday, July 11, 2016
PeopleSoft Portal (Campus Information System) opens for Fall 2016 TBP data entry. IMPORTANT: GF’s must be listed on your Fall 2016 TBP report by Friday, July 29, 2016.

Wednesday, August 24, 2016
Initial TBP run for Fall 2016. Qualified students will receive a conditional tuition credit. The TBP report will now be updated nightly.

Tuesday, August 30, 2016
Graduate GA, RA, and TA ePAFs due in HR to meet TBP deadline.

Friday, September 2, 2016
Tuition due. Students must pay their portion of tuition by today at 5:00 pm. Last day for students to electronically sign the Graduate Tuition Benefit Approval form in CIS without incurring a late fee.

Monday, September 12, 2016
State Registration Census Taken - Last chance to print signature sheets! Access to TBP data entry closes at 3:00 PM today. Please double check your TBP report and make all final additions and corrections. After 3:00 PM today, no further data entry is allowed for the current semester. Please note that students’ insurance status entered in the TBP system will be reported to United HealthCare and cannot be changed after this date.

Monday, September 19, 2016
TBP signature report, with original signature of Department Chair, is due in the Graduate School (302 Park or tuitionbenefit@gradschool.utah.edu) by 5 pm.

Monday, September 19, 2016 – Friday, September 30, 2016
Student’s portion ($184.80) of subsidized insurance due in Income Accounting for the period of 8/16/16 – 2/14/17.

Wednesday, November 16, 2016
Mid-semester Report: Please check your report today to ensure each student is on track to receive the intended tuition benefit. Report any problems to the Graduate School’s TBP office (tuitionbenefit@gradschool.utah.edu).

Monday, January 9, 2017
Final TBP report is queried for the semester. If a student earned less than the minimum support amount required for the intended benefit, the % benefit will be reduced or cancelled accordingly. Students are responsible for any tuition due.

Monday, January 16, 2017
Spring overrides/corrections are due by 5 pm (302 Park or tuitionbenefit@gradschool.utah.edu). Late overrides will require a letter from the department chair.