

# Graduate Council Meeting Minutes

**CHAired BY:** David Kieda

**TIME:** 3:00 pm

**DATE:** October 31, 2016

**PLACE:** Winder Boardroom, 300 Park

**COUNCIL MEMBERS PRESENT:** Cedric Feschotte, Chuck Hansen, Isabel Dulfano, Julie Wambaugh, Joanna Bettmann Schaefer, Derek Caperton, Christopher Stringham, Kristin Cloyes, Arul Mishra, Richard Paine, Valeria Molinero, Lien Shen

**EX OFFICIO MEMBERS PRESENT:** Dave Kieda, Katharine Ullman, Ed Barbanell

**EXCUSED MEMBERS:** Mingnan Chen, Jeffrey Moore, Linda St. Clair, Laura Kessler, Audrey Thompson, Ryan Smith

## **AGENDA**

### **1. Welcome**

David Kieda of the Graduate School welcomed the Graduate Council.

### **2. Proposal: Master of Arts in Teaching Fine Arts**

Sarah Projansky of the College of Fine Arts, along with Beth Krenksy of Art and Art History and Kelby McIntyre-Martinez, Assistant Dean for Arts Education & Community Engagement presented the Master of Arts in Teaching in Fine Arts. All Council questions were answered by Doctors Projansky, Krensky, and McIntyre-Martinez.

**Vote:** approve the proposal with a strong recommendation to include a LOS from the College of Education; unanimous

**Abstained:**

**Comments:** The Council felt that it was in the College's best interest to procure a letter of support from the College of Education to document their support and show need for program.

### **3. Review: Family & Consumer Studies**

Lien Shen of Fine Arts presented the program review of the Family & Consumer Studies department.

**Vote:** approve with amendments; unanimous

**Abstained:**

**Comments:** The Council discussed whether to include a recommendation that the department explore options of consolidating their undergraduate programs and respond to a request regarding developing a PhD program. At this time, the Council decided that the wording of the recommendations should promote improvements to rejuvenation of the research portfolio but not explicitly call for consolidation of majors or the development of a PhD program. The Council also noted the disagreement between internal and external reviewers regarding department leadership.

### **4. Review: Master of Statistics Program**

Isabel Dulfano of Humanities presented the program review of the Master of Statistics Program.

Vote: approve with amendments; unanimous  
Abstained:  
Comments: The Council discussed recent changes to the budgeting administration of the MSTAT program that allow it to have more direct access to their budget. The Council also suggested strengthening language regarding the workload of TAs and research fellows in the department.

5. **Review: School of Music**

Cedric Feshotte of Medicine presented the program review of the School of Music.

Vote: approve with amendments; unanimous  
Abstained:  
Comments: The Council suggested wording the recommendations so that a clear understanding of priorities is evident and curricular recommendations are linked to improving student success.

6. **Information Item: Stand-Alone Certificates**

Continued exploration of the issue is being done at the Graduate School level. As for all stand-alone programs, certificates must clearly demonstrate a positive impact on its recipient gaining employment, which will require administrative commitment to tracking outcomes over time. The Council will discuss this further at later meetings.

7. **Information Item: Policy 6-500**

Ed Barbanell of Curriculum is currently working on the description of degrees and organization of how degrees are approved and reviewed, including dormant degrees. Dormant degrees must be reinstated via a proposal to the Graduate Council, and approved by the department chair and College dean. If a degree has been dormant for seven or more years, the degree must be reinstated via full R-401 proposal, including documentation of updated outcomes and curriculum.

8. **Information Item: CIB report**

Danny Nelson of the Graduate School reported on the 2016 CIB Review Report Cycle. Only 6% of actively monitored CIB units voluntarily reported in 2016. Adjustments to the review report cycle were proposed to increase CIB unit participation in 2017.

9. **Other Business: Graduate Committee Notification**

Valeria Molinero of Science noted that currently advisors are not always notified of the changes to a Graduate Committee, and requested that UIT modify the graduate tracking software to do this automatically.

10. **Other Business: Credit for Non-Departmental Undergraduate Classes**

Valeria Molinero of Science requested the Graduate Council look at the policies regarding graduate students being reimbursed via Tuition Benefits for undergraduate classes they may take outside of their area. Currently, Tuition Benefits are offered for students taking undergraduate classes outside home departments.

Time of Adjournment 5:00pm.

The next Council meeting will be November 28, 2016 from 3:00 - 5:00 pm in the Winder Boardroom.