

Graduate Council Meeting Minutes

CHAIRED BY: David Kieda

TIME: 3:00 pm

DATE: September 25, 2017

PLACE: Winder Boardroom

COUNCIL MEMBERS PRESENT: James Agutter, Zachary Stickney, Laura Kessler, Julie Wambaugh, Jeffrey Moore, Anthea Letsou, Katherine Johnson, David Blair, Douglas Christensen, Lis Pankl, Christopher Reilly

EX OFFICIO MEMBERS PRESENT: David Kieda, Ann Darling

EXCUSED MEMBERS: Arul Mishra, Rena D'Souza, Isabel Dulfano, Kristin Cloyes, Christopher Reilly, Richard Paine, Joanna Bettmann Schaefer

AGENDA

1. Welcome

David Kieda of the Graduate School welcomed the Graduate Council.

2. Program Review Information

Denise Haynie of the Graduate School spoke to the Graduate Council about policies and procedures of Program Reviews. The Council was advised to give ample time to their Program Review Committees to provide feedback on recommendations and commendations, and to craft recommendations that are actionable in the short and long term.

3. Proposal: Department Name Change, Department of Biology

Denise Dearing of the Biology department presented the Department Name Change from Department of Biology to School of Biological Sciences proposal. All Council questions were answered by Dr. Dearing.

Vote: approved; unanimous

Abstained:

Comments: The Council recommended a letter that demonstrated other departments in the College of Science are aware of the name change.

4. Discussion: English Language Proficiency Exams

Chelsea Wells of the Admissions Office presented the English Proficiency Exams newly adopted by the Undergraduate Council. The Council discussed adopting these exams as a measure of graduate student English language proficiency. The Council determined to table a decision on English Proficiency Exams until more information could be gathered. The Graduate Council will invite Kevin Perry of the University Credits and Admissions Committee to speak a future meeting on this subject.

5. Information Item: Nutrition & Integrative Physiology

The Council was informed that Nutrition and Integrative Physiology proposes to offer one of its existing graduate programs online.

6. Discussion: CIB Proposals & Maintenance

David Kieda of the Graduate School discussed gaps in current procedure in the proposal process and year-by-year maintenance of CIB units at the University. The Council determined to table a decision on revisions to the process until the procedures have

been amended. The Graduate Council requested Dean Kieda to prepare an interim policy for filling the immediate need until a fully revised CIB policy is approved.

Time of Adjournment 5:00pm.

Next Graduate Council meeting will be held Monday, October 30, 2017.