

Graduate Council Meeting Minutes

CHAired BY: David Kieda

TIME: 3:00 pm

DATE: September 6, 2016

PLACE: Winder Boardroom, Park 300

COUNCIL MEMBERS PRESENT: Dave Kieda, Charles Hansen, Linda St Clair, Cedric Feschotte, Isabel Dulfano, Richard Paine, Kristin Cloyes, Valeria Molinero, Joanna Bettmann Schaefer, Mingnan Chen, Julie Wambaugh, Ryan Smith, Kevin Davenport, Laura Kessler, Arul Mishra, Jeffery Moore,

EX OFFICIO MEMBERS PRESENT: Dave Kieda, Katharine Ullman, Lyndi Duff, Amanda Babcock

EXCUSED MEMBERS: Ed Barbanell, Bryan Trump, Lien Shen, Audrey Thompson,

FINAL AGENDA

1. Welcome

David Kieda of the Graduate School welcomed the Graduate Council. Graduate Council duties were discussed.

2. Discussion: Program Review Procedure and Duties

Denise Haynie of the Graduate School and Associate Dean Katharine Ullman described timelines for proposals and reviews seen by the Council. Council members were reminded of the procedure for program reviews and encouraged to review the Graduate School's official review procedure document, which has been updated.

3. Proposal: Hydrology Certificate

Paul Brooks of Geology & Geophysics presented his department's proposal for a new certificate in Hydrology. All questions of the Council were answered by Dr. Brooks.

Vote: approve the certificate; unanimous

Abstained:

Comments: The Council asked whether certificate program would be available to non-matriculated students; the certificate has been designed to serve matriculated students in existing programs. Implementation of certificate program will begin with a small cohort of 15-20 students, and the department will adjustment upward according to future growth.

4. Proposal: Construction Engineering MS & Certification

Michael Barber of Civil & Environmental Engineering presented his department's proposal for MS & Certification programs in Construction Engineering. All questions of the Council were answered by Dr. Barber.

Vote: approve the MS degree; table the certificate approval; unanimous

Abstained:

Comments: The Council expressed concern that the proposed timeframe of a Spring 2017 rollout may not be sufficient time to adequately create a modular online MS degree and hire relevant faculty. The Council suggested the department procure a letter of support from the School of Architecture to bolster the proposal. As the Certificate is designed to be a stand-alone certification program and the Council has not yet set policy on stand-alone certificate programs, the Council voted to table the

approval of the Construction Engineering certificate until such time as the policy can be set.

5. Review: Department of Educational Leadership and Policy

Ryan Smith of Architecture & Planning presented the review of the Department of Educational Leadership & Policy.

Vote: approve with amendments; unanimous

Abstained:

Comments: The Council expressed concern that the conversation about diversity, especially diversity by gender, was buried in the review and the recommendations. Adjustments were proposed to the recommendations to accurately describe the current gender diversity of the department and its concrete goals.

6. Review: Division of Public Health

Linda St. Clair of the Marriott Library presented the review of the Division of Public Health.

Vote: approve with amendments; unanimous

Abstained:

Comments: The final recommendation of the document was discussed; the Council felt that it was too lengthy and covered too many disparate topics. Amendments were proposed to clarify the recommendations.

7. Discussion Item: Stand-Alone Graduate Certificate Policy

Dave Kieda of the Graduate School led a Council discussion regarding policies guiding certificate offerings that are stand-alone programs not requiring degree matriculation. The Council resolved to gather more information about the eligibility of stand-alone certificate students for Title IV, and national and accreditive standards for stand-alone certificate programs at other institutions. The discussion will be revisited at a later Council meeting after this information has been disseminated.

Time of Adjournment 5:00pm.

The next Council meeting will be held September 26, 2016, from 3:00 - 5:00 pm in the Winder Boardroom, Park Building Room 300.