



October 27, 2016

7:30 - 9:00 AM / 2:00 - 3:30 PM Winder Boardroom

Minutes

1. Welcome—Dave Kieda (Graduate School).
2. Upcoming CTLE Events – Katharine Ullman (Graduate School)
 - a. November 5, 9:30 – 11:00 am: Best Practices for Mentoring Graduate Students & Postdocs
 - b. November 11, 9:30-11:00 am: Engaging Students in Classroom Discussion
3. Discussion: Tuition Support on Grants—Dave Kieda (Graduate School)
 - a. There have been a few rumors that grants could not pay tuition support when the support runs out from other sources. According to Academic VP Andy Weyrich, no policy that says this is not allowed has been found. Until such policy is found, departments are justified in using grant money to cover tuition support.
 - b. Among the Pac 12, only Utah has no written policy for grants relative to tuition. Many PAC-12 institutions require tuition to be charged to federal grants, where permissible.
4. Discussion: Credit Hours—Dave Kieda (Graduate School)
 - a. A faculty committee is exploring reducing the requirement for full-time status of graduate students, with added flexibility in the policy to spread out tuition benefits so that benefits are awarded on a yearly basis, with departments given the ability to determine the ratio of those benefit hours over Spring, Summer, and Fall semesters.
5. Discussion: Credit/No Credit on Courses & Implications for Graduate Students—Dave Kieda (Graduate School)
 - a. Credit/No Credit Courses should not be used for core classes; generally should be used for external studies only. Credit/No Credit classes will count to the minimum needed for TBP, but TBP does not cover tuition for No Credit courses.
6. Follow-Up: Standalone Certificates – Dave Kieda (Graduate School)
 - a. The Graduate School would like to emphasize that certificates for matriculated students (i.e., non-standalone certificates) are supported and encouraged by the University. Discussions regarding certificates is limited to what policies, if any, should be enacted regarding non-matriculated students applying for certificate programs.
7. Fellowship/Award Programs Now Accepting Applications —Dave Kieda (Graduate School)
 - a. DoGS are encouraged to review the deadlines and requirements for the following fellowship/award programs at <http://gradschool.utah.edu/tbp/>.
 - i. University Teaching Assistantship (UTA)
 - ii. Graduate Research Fellowship (GRF)
 - iii. Steffensen-Canon Scholarship
 - iv. Marriner S. Eccles Graduate Fellowship

8. ITAP Update—Dave Kieda (Graduate School)
 - a. An email will be sent out requesting ITA needs for Spring Semester. Please remember that students registered must have funding offers or a plan in place to receive a TA position that qualifies for a tuition benefit. Students must also meet the SER to qualify.
9. *GradNews*—Danny Nelson (Graduate School)
 - a. The Fall Semester edition of the *GradNews* newsletter is available at <http://gradschool.utah.edu/gradnews/>
10. 3MT Competition—Danny Nelson (Graduate School)
 - a. DoGS are asked to encourage their faculty, staff, and students to attend this year's Three Minute Thesis competition. The competition will take place Tuesday, November 1st, at 5:30 pm in the SMBB (USTAR) Building.
11. Graduate School Travel Award – Manuel Solis (Graduate School)
 - a. DoGS are informed that the online procedure has been updated. All Travel Assistance Award applications should be delivered to the Graduate School, rather than the Travel Department.
 - b. There has been an update to the policy for Travel Assistance Awards. When students cancel their conference attendance or otherwise do not travel, the Graduate School will not provide reimbursement for conference fees or other associated expenditures.
12. National Center for Faculty Development & Diversity (NCFDD)—Nadia Granados (Education)
 - a. DoGS are informed that the University has obtained an Institutional Membership for the National Center for Faculty Development & Diversity (NCFDD). This unique resource provides free access to a large variety of programs and services that provide online career development and mentoring. More information at <http://education.utah.edu/NCFDD.php>.
13. Reminder: Grading begins on December 3rd. Directors are asked to prioritize graduate student grading, as Graduation clears those names first.
14. DoGS Survey Report—Dave Kieda (Graduate School)
 - a. The Graduate School concluded its survey of the workload of DoGS across campus. The Graduate School found that on average, DoGS were working less than 10 hours a week. The most popular forms of compensation for DoGs were increased monetary compensation and reduced teaching responsibilities, while “no compensation” was a close third among programs. A detailed report of the DoGS workload survey will be posted online.
15. Open Forum
 - a. McKenzie Carlisle of Health Sciences proposed sharing of information regarding departmental participation in the annual SACNAS conference. Interested departments can email her at m.carlisle@utah.edu or visit <http://sacnas.org> for more information.

Announcements

1. DoGS meeting minutes along with any supplemental materials will be posted by the Monday following the meeting. <http://gradschool.utah.edu/dogs-meeting-minutes/>.

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2. Please update DoGS contact information. There is a link to a form that allows for edits at the top of the page. <http://gradschool.utah.edu/directors-of-graduate-studies/dogs-contacts-by-department/>.