



Thursday, October 26

7:30 - 9:00 AM Winder Board Room, 300 Park Building
or

2:00 - 3:30 PM Winder Board Room, 300 Park Building

Minutes

1. Welcome – Dave Kieda (Graduate School)
2. Fellowships Update – Dave Kieda (Graduate School)
 - a. NSF GRFP deadlines are this week, Oct 23-27. DoGS should be aware of, follow up with, and encourage any known applicants-in-progress. DoGS are also reminded that the Garr-Cutler Energy Prize and Stockham Medal Nominations are due Monday, November 20. Deadlines for all other Graduate School scholarships & fellowships have been posted online at <http://gradschool.utah.edu/tbp>.
3. ITAP Update – Dave Kieda (Graduate School)
 - a. Spoken English Classes and ITA Seminar Series are going very well. The whole Group Social invitation will go out this month for a gathering in November, and requests for Spring ITAP Registration will be sent to departments on or around November 1. Spoken English Evaluations will be held during the week of November 27-December 1.
4. Reminder: General Catalog Editing – Dave Kieda (Graduate School)
 - a. The General Catalog draft has been delivered to departments, and DoGS are reminded to oversee and encourage their departments in determining that the information in the General Catalog is correct. Changes to the Catalog must be submitted to Curriculum by January 22, 2018.
5. Graduate Student Resources Update – Dave Kieda (Graduate School)
 - a. The Graduate School is developing a list of resources for DoGs and graduate students to use in identifying strategies for navigating the stressors and challenges of graduate education. DoGS are encouraged to provide feedback for useful resources by submitting them to info@gradschool.utah.edu.
6. DoGS Monitoring of Student Progress – Dave Kieda (Graduate School)
 - a. DoGS are encouraged to work with their departments in providing a scaffolding for students to be regularly reviewed by committees within the department to make sure that progression toward graduation is proceeding smoothly. Scaffolding strategies should provide students having difficulties with their advisors a safe space to discuss these challenges without fear of reprisal.
7. Report: SciComm Fair – Katie Ullman (Graduate School)
 - a. The SciComm Fair and day of science communication events on October 23 was a success, and the Graduate School would like to thank the many programs that helped support the event, including the Natural History Museum, the Office for Postdoctoral

Affairs, and the Center for Science & Mathematics Education. The Graduate School will maintain Science Communication links on their website (<http://gradschool.utah.edu/science-communication>) and are looking into future events to increase research communication skills among graduate students and postdocs.

8. Report: SACNAS – Katie Ullman (Graduate School)
 - a. Graduate programs at the U made an excellent showing at the SACNAS conference in Salt Lake City this year, with the Graduate School helping to organize a space for programs to reach out to Chicano/Hispanic and Native American students in the West.
9. Upcoming CTLE Workshops – Katie Ullman (Graduate School)
 - a. October 27: “Making Research Relevant & Understandable” 9:30-11:30 am, Jennifer Seagrave
 - b. November 2: Making the Most of Mentorship” 3:00-4:00 pm, Winners of the 2017 Distinguished Mentorship Award (Panel)
 - c. November 3: “Learning & Memory” 9:30-11:30 am, Alyson Froehlich
 - d. November 10: “Teaching Presence & Communication Skills for the Online Classroom” 9:30-11:30 am, Cecile Paskett
 - e. November 17: “Social Media & Professional Digital Persona” 9:30-11:30 am, Andy Thompson
 - f. December 1: “Presentation Toolkit: Creating Effective PowerPoint Lecture Slides” 9:30-11:30 am, Holly Johnson
 - g. more information and updated schedule at <http://ctle.utah.edu/tws>.
10. 3MT Update – Danny Nelson (Graduate School)
 - a. 3MT Showcase to happen November 9, 2017. The Graduate School would like DoGS to encourage their faculty to attend the Showcase particularly, along with students. More information at <http://gradschool.utah.edu/3MT>.
11. HETS Certificate – Holly K Johnson (CTLE)
 - a. The Higher Education Teaching Specialist certificate allows students to increase their teaching ability while they are working on their research. Students are required to take special classes over the course of their graduate programs and participate in teaching observations. Students who are not enrolled in the certificate program can still take the pedagogy classes. More information on the HETS Certificate can be found at <http://ctle.utah.edu/hets>.
12. Open Forum

Announcements

1. Please update DoGS contact information by emailing any changes to DoGS, department information such as office location & phone number, and graduate contacts to info@gradschool.utah.edu.