



Thursday, March 29, 2018

7:30 - 9:00 AM Winder Board Room, 300 Park Building  
or

2:00 - 3:30 PM Winder Board Room, 300 Park Building

## Minutes

1. Welcome – Dave Kieda (Graduate School)
2. Graduate School Scholarship/Fellowships – Dave Kieda (Graduate School)
  - a. Graduate School Scholarship/Fellowship decisions, including UTAs and GRFs, will be announced by Friday, April 6.
3. Fulbright Event – Dave Kieda (Graduate School)
  - a. An upcoming event will honor 2018 semi-finalists for the Fulbright U.S. Student Program, as well as faculty recipients of Fulbright awards. Students and faculty interested in the Fulbright program are encouraged to attend. Event will take place Monday, April 9 from 10 am to 11 am in Parlor A of the Union Building.
4. International TA Program Update – Dave Kieda (Graduate School)
  - a. Training for ITA Students was held over Spring Break. Going forward, the ITAP is planning to hold trainings regularly over the Fall and Spring breaks, so students who are missed by the August training can attend these sessions.
  - b. January ITA training is being discontinued, so departments are requested to make sure that students needing ITA training are registered in August.
  - c. Announcements for the 2018-2019 AY applications for ITAP are on the ITAP Update for DoGS document attached to this agenda and on the web at <http://www.utah.edu/ita>.
5. Records Reminders – Dave Kieda (Graduate School)
  - a. DoGS are reminded that online grading begins Saturday, April 21, and that grades for graduate students should be entered as early as possible. All EU grades should also be graded as quickly as possible.
  - b. The Graduation Office has a new online application for graduation for students who have not applied yet for graduation: To apply on or before the due date simply click on the “Apply for Graduation – Graduate” tile under the Graduation tile in Campus Information Services (CIS) and follow the instructions on each page.
    - i. Note: This link does not become active until your Supervisory Committee has been entered into Grad School Tracking.
    - ii. Reapplying or late application will be done by a paper form.
  - c. Exams for non-thesis/project or master comprehensive are due May 2nd.
  - d. Thesis deadlines for Spring 2018 have passed. Remind students to reapply if they are not going to graduate Spring 2018.

- e. Some students are confused between applying for graduation and applying to “walk” in the 2018 Spring Commencement without graduation. Departments are encouraged to make the distinction clear as they advise students.
6. Housing Options for Graduate Students – Dave Kieda (Graduate School)
  - a. The housing website listing options for graduate students has been updated and is now available at <https://housingoptions.utah.edu/graduate-housing>. If DoGS have suggestions or concerns about the housing options listed, they can contact the Housing Department directly or reach out to the Graduate School at [info@gradschool.utah.edu](mailto:info@gradschool.utah.edu).
7. Update: Graduate Assembly – Dave Kieda (Graduate School)
  - a. The Graduate School thanks DoGS who have shown their support for the Graduate Assembly, which is preparing to be reviewed by the Academic Senate. DoGS are encouraged to read and share the Chronicle Article, “Raising the Voices of Graduate Students,” found at <http://dailyutahchronicle.com/2018/03/26/raising-the-voices-of-graduate-students>.
8. Update: Graduate Success Fee – Dave Kieda (Graduate School)
  - a. DoGS are informed that the Graduate Success Fee has passed its review in the Senate and will be reviewed by the Budget Committee. The current projection is that the Fee will be assessed every semester a student is enrolled, and will be approximately \$28 per student.
9. Graduate Workshops – Katie Ullman (Graduate School)
  - a. Please note that the March 30<sup>th</sup> CTLE Workshops, “Explore Adobe,” has been cancelled.
  - b. April 6 – CTLE Workshop: The World of Podcasting
  - c. April 11 – CTLE Workshop: Spring into Technology
  - d. April 13 – CTLE Workshop: Design & Deliver Media in Canvas
    - i. CTLE Workshop information is available at <http://ctle.utah.edu/tws>
  - e. May 16 – Principles of High-Quality Undergraduate Research Mentoring Workshop
  - f. May 23 – Kick-Start Your Applications! Info & Networking Session in the Marriott Library
    - i. Graduate School Workshop information is available at <http://gradschool.utah.edu/upcoming-events>.
10. Reminder: 2018 Undergraduate Research Symposium April 11 – Katie Ullman (Graduate School)
  - a. Graduate student evaluators are still needed to judge undergraduate research posters for the 2018 Undergraduate Research Symposium. Students who participate as jurors will be given a raffle ticket for each 5 posters they judge, and have the opportunity to win awards. Students can register at [https://ugs.formstack.com/forms/urs\\_postereval](https://ugs.formstack.com/forms/urs_postereval).
11. Graduate Certificate in Sustainability Deadline – Katie Ullman (Graduate School)
  - a. Applications for Fall 2018 are due no later than April 1.
  - b. More information at <https://environment.utah.edu/programs-projects/grad-certificate>.
12. SafeUT Smartphone App – Brian Burton (Associate Dean/Director of Student Conduct & Community Standards)
  - a. A state-wide program for increasing the public’s mental wellness, SafeUT, is being rolled out at the University of Utah campus. Students, faculty, and staff can download the SafeUT app on their smartphones and use it to connect directly with local mental health

professionals 24 hours a day. The app can also be used to report dangerous or discriminatory situations on campus. More information at <https://healthcare.utah.edu/uni/programs/safe-ut-smartphone-app>.

13. Update: DoGS Website & Media Library – Danny Nelson (Graduate School)

- a. A Media Library has been instituted in the newly renovated DoGS Website pages. DoGS are invited to peruse the new website and make use of the library in providing resources to students and advertising graduate student/postdoc initiatives. DoGS can link to the library through the website tree or directly at <http://gradschool.utah.edu/graduate-school-media-library>.

14. DoGS Summit in August – Dave Kieda (Graduate School)

- a. The Graduate School is planning a mandatory meeting to provide clarity and training in regards to DoGs responsibilities. This Summit is meant to provide DoGS with information and skills necessary to improve graduate student experience and head off major problems. The initiative impetus for this Summit includes current difficulty in the Physics & Astronomy department. Two articles regarding this difficulty are included for context.
  - i. “Physics & Astronomy Department Review Released”  
<https://unews.utah.edu/results-of-physics-astronomy-department-review-released>
  - ii. “Investigation After U Student’s Death Finds Serious Issues Within Physics and Astronomy Department”  
<http://dailyutahchronicle.com/2018/03/28/investigation-after-u-students-death-finds-serious-issues-within-physics-and-astronomy-department>

15. Open Forum

## Announcements

1. Please update DoGS contact information by emailing any changes to DoGS, department information such as office location & phone number, and graduate contacts to [info@gradschool.utah.edu](mailto:info@gradschool.utah.edu).