



Thursday, September 28

7:30 - 9:00 AM Winder Board Room, 300 Park Building
or

2:00 - 3:30 PM Winder Board Room, 300 Park Building

Agenda

1. Welcome – Dave Kieda (Graduate School)
2. NCFDD Program – Nadia Granados (Education)
 - a. DoGS are reminded the University of Utah has obtained an Institutional Membership for the National Center for Faculty Development & Diversity (NCFDD). The NCFDD is a nationally-recognized, independent organization that provides online career development and mentoring resources for faculty, graduate students, and post-doctoral students. Because the University of Utah is now an institutional member, our graduate students, post-doctoral students, and faculty now have access to a large variety of programs, services and resources at no cost. More information at <http://education.utah.edu/NCFDD.php>.
3. Records Reminders – Dave Kieda (Graduate School)
 - a. Please remind faculty to grade their graduate students as soon as possible, grading begins Saturday 12/2/17. Tuesday 12/26/17 is the deadline for faculty to have their grades saved and posted. Grades are posted to students' transcripts on Wednesday 12/27/17. Deadline for departments to have everything completed in students' online files will be Friday 12/29/17.
 - b. When faculty review and approve a program of study, they are signing off that all the requirements for the degree have been met. Department degrees are approved by Graduate Council and need to be listed in the student handbook. Faculty need to understand what they are signing off on, not just doing this blindly.
4. ARUP-GFI Program for AYs 2017-2020 – Dave Kieda (Graduate School)
 - a. A partnership with ARUP Laboratories has been secured for Academic Years 2017-2020. This partnership will provide funds for graduate education to various graduate programs, and will be distributed at a College level. Programs receiving funding from the ARUP-GFI are expected to match funds with other donor contributions.
5. Update: University of Utah and Federal Travel Ban revisions – Dave Kieda (Graduate School)
 - a. The University of Utah has released official information about the changes to the Federal Travel Ban on their website: <http://iss.utah.edu/executive-order.php> DoGS are instructed to familiarize themselves with the University's policies and procedures and to reach out to info@gradschool.utah.edu if they have any issues with students or faculty affected by the Travel Ban.
6. ITAP Updates – Dave Kieda (Graduate School)

- a. August 2017 ITA Training numbers
 - i. 104 students obtained ITA Clearance
 - b. ITAP Classes & Events Fall Semester 2017
 - i. Spoken English for Grad Students (2 sections) 29 students total
 - ii. ITA Seminar Series (3 sections) 30 students total
 - iii. Students not required to take classes will be offered in-class observations
 - c. Survey
 - i. In the interest of determining how best to serve you, we will be sending a survey regarding your needs and use of the ITAP. Watch your email boxes for the survey in the next month. Announcements and reminders will be sent to you, chairs, and coordinators.
7. SciComm Fair – Danny Nelson
- a. The Graduate School, Center for Mathematics & Science Education, Office for Postdoctoral Affairs, and Natural History Museum are sponsoring a SciComm Fair and day of Science Communication events on October 23, 2017. NPR Science Correspondents Madeline Sofia and Joe Palca will be the featured speakers at events throughout the day. Of special interest is the Keynote Talk by Joe Palca, taking place at 5:30 pm on that day at the Museum of Natural History. Event information and registration available at <http://gradschool.utah.edu/science-communication>.
8. Reminder: Graduate School Advisement Hours – Danny Nelson (Graduate School)
- a. DoGS are reminded to spread the word about Graduate School Advisement Hours, a set of open hours throughout the week for graduate students to consult with a member of the Graduate School staff about their studies and other matters. More information available at <http://gradschool.utah.edu/advisement-hours>.
9. Upcoming CTLE Workshops – Danny Nelson (Graduate School)
- a. September 29: “Promoting an Interactive Classroom” 9:30-11:30 am, Preston Tanner
 - b. October 5: “Writing Routines & Peer Groups” 3:00-5:00 pm, Danny Nelson
 - c. October 20: “Exploring Implicit Bias with Compassion & Empathy” 9:30-11:30 am, David Parker
 - d. October 27: “Making Research Relevant & Understandable” 9:30-11:30 am, Jennifer Seagrave
 - e. November 2: Making the Most of Mentorship” 3:00-4:00 pm, Winners of the 2017 Distinguished Mentorship Award (Panel)
 - f. November 3: “Learning & Memory” 9:30-11:30 am, Alyson Froehlich
 - g. November 10: “Teaching Presence & Communication Skills for the Online Classroom” 9:30-11:30 am, Cecile Paskett
 - h. November 17: “Social Media & Professional Digital Persona” 9:30-11:30 am, Andy Thompson
 - i. December 1: “Presentation Toolkit: Creating Effective PowerPoint Lecture Slides” 9:30-11:30 am, Holly Johnson
 - j. more information and updated schedule at <http://ctle.utah.edu/tws>.
10. 3MT Update – Danny Nelson (Graduate School)

- a. 3MT is underway for 2017, with 27 participants from departments across campus. DoGS are requested to put the 3MT Showcase on their calendars for November 9, 2017 (3-5 pm) and encourage their faculty to attend. More information can be found at <http://gradschool.utah.edu/3MT>.
11. Website Update – Danny Nelson (Graduate School)
 - a. The DoGS and Contact information at <http://gradschool.utah.edu/directors-of-graduate-studies/dogs-contact-by-department/> is updated to the best of the Graduate School's knowledge. Please double-check your entries to determine they are accurate. DoGS should also check to see that the new "Handbook" link is populated and accurate.
12. Travel Update – Danny Nelson (Graduate School)
 - a. The beta version of the Travel App has been operating mostly without difficulty, and as a result the Graduate School will no longer accept Travel Applications on paper after October 1, 2017. DoGS are encouraged to contact their departmental Travel Coordinator and Chair to make sure that the appropriate authority is monitoring student submissions online.
13. Update: Graduate Education Study Group – Dave Kieda (Graduate School)
 - a. The Graduate Education Study Group that convened in AY 2016-2017 is in the process of presenting its findings and proposals to University administration.
14. Update: Fulbright Applications – Dave Kieda (Graduate School)
 - a. The Fulbright Award Application Committee received an unprecedented 27 applications from University of Utah students in 2017. This number of applications more than doubles that of previous years. The Graduate School would like to commend the efforts of Howard Lehman and Jolyn Schleiffarth in developing the bank of Fulbright applications.
15. Discussion: Productivity Funds for Graduate Students
 - a. DoGS discussed the effects of recent changes to the Productivity Funds for graduate students. DoGS are encouraged to notify Dean Dave Kieda regarding any difficulty the changes create for department ability to serve current students or attract new admissions.
16. Open Forum

Announcements

1. DoGS meeting minutes along with any supplemental materials will be posted by the Monday following the meeting. <http://gradschool.utah.edu/dogs-meeting-minutes/>.
2. Please update DoGS contact information. Email info@gradschool.utah.edu for any changes.