



MINUTES

September 27, 2012

Discussion Items

1. Graduate Faculty

Chuck Wight, Dean

The standard has been that regular tenure faculty are allowed to serve on supervisory committees. However, that model does not work very well for many departments that require a clinical faculty, adjuncts professor, etc. These are handled on a case-by-case basis and require a petition. Other universities have a graduate faculty that is defined as a group of faculty members that are allowed to serve on supervisory committees. We ask that departments tell the Graduate School what they require from faculty to be a part of a supervisory committee. We want to make sure that the faculty within the Graduate Faculty have the right experience to provide the right guidance for the students. At this point, we are only discussing the possibility of having a Graduate Faculty, if there is a consensus to move forward with this project then the next step will be to discuss this with the Council of Academic Deans, Graduate Council and Academic Senate.

2. Raising TOEFL Scores

Chuck Wight, Associate Dean

The credits and admissions committee for Undergraduate Studies are beginning to talk about raising proficiency standards. We have the lowest minimum admission scores for the PAC 12. The new score might be around 550 on the old scale and about 69-70 on the new online scale. This is still a discussion and no decisions have been made as of yet. This will have no effect for the current year, but may be for the 2014-2015 academic year. The standards for international students with a speaking score of 25 are automatically approved as a TA if they attend the ITA workshop. Some departments use Likelive, which provides a video of the student answering questions from an interviewer.

3. International Admissions, Issuing I-20s

Chuck Wight, Dean

The Graduate School has received concern for the lengthy process for international admissions and students asking for their I-20s. Chuck has been in contact with Mary Parker, Senior Associate Vice President in Enrollment Management in regards to this. Mary Parker is working on additional resources to help with the international admissions process. We are hoping to outfit a commercial third party, WES, World Education Services. WES evaluates international transcripts and will send their evaluation to whichever school(s) the student wishes. We would ask that departments help by spreading the word to international students to use WES. Chuck is working with the admissions office to accept the WES evaluations on behalf of the student. Hopefully this will alleviate the in house evaluations. Departments can help with the problem by making early decisions on international students. Overall, applications only went up by 2% last year. To help with the issuance of I-20s, Chuck will work with the International

Center and Steven Burnett, to get standard verbiage to ask students to help process their I-20's.

4. Graduate Catalog

Chuck Wight, Associate Dean

There is a rule within the graduate school policies that states: "Students must be continuously registered for a minimum of 3 credit hours during their period of study." This rule has not been monitored before, but Chuck has been receiving reports regarding students who have been registered for less than 3 credit hours or using course 7990 too many times (course 7990 is only allowed to be used 4 times). After a discussion with Cathy Anderson, we will be changing the policy to "students must be continuously registered without a minimum of credit numbers required." Please only use 7990 for students who qualify for the course. This policy would not change any other policy that requires a full time student status.

5. Dissertation Bootcamp

Chuck Wight, Dean

The Graduate School is cosponsoring the bootcamp this year. Masters students are able to attend. The bootcamp provides a structured space and some food for students to sit down and write their dissertations. Alison Regan in the library is the contact person for this event.

6. Question and Answers

Is there a workshop for interdisciplinary programs, to discuss their administrative, financial challenges within the University?

There currently is not a workshop for this, but one can be considered.

Does the Graduate School provide support for departments to recruit students from Under Represented Minorities?

Sweeney Windchief, Assistant Dean for Diversity, provides matching funds for fellowships. Has lists of prospective students from various sources such as McNair, California Forum for Diversity, and National Name Exchange. He can also generate a list of names from ETS/GRE free of charge if the names are for diversity recruiting.

Attendance

Morning

Kim Antry – Pathology
Margaret Toscano – Languages and Literature
Rob Larson – Family and Preventive Medicine
Glenn Richardson – Health Promotion and Education
Rick Paine – Anthropology
Elena Shtromberg – Art History
Sheryl Scott – Neurobiology and Anatomy
Randy Linnell – Social Work
Connie Bullis – Communication
Ken Jameson – Economics
Robin Marcus – Physical Therapy
Keith Bartholomew – Architecture and Planning
Chris Simon – Public Administration
Kristen Keefe – Pharmacology and Toxicology
Katie Ward – Nursing Program
Katarina Felsted – Gerontology
Donna White – Graduate School
Chuck Wight – Graduate School

Afternoon

Mike Kirby – School of Computing
Ann Calstrom – School of Computing
Jim Sibthorp – Parks, Recreation, and Tourism
Brian Welm – Oncological Sciences
Jennifer Schmidt – Prof. Mast. Science & Tech.
Wayne Springer – Physics and Astronomy
Andrew Jorgensen – Sociology
Carol Sweeney – Internal Medicine
Julie Metos – Nutrition
Felipe Calizaya – Mining and Engineering
John Hurdle – Biomedical Informatics
Anya Plutynski - Philosophy
Stephen Reynolds - Economics
Richard Fowles - Economics
Sarah Creem-Regehr - Psychology
Harvey Kantor – Education, Culture & Society
Carrie Roberts – Clinical Investigation
Jessica Taylor – Atmospheric Sciences
Bonnie Baty – Pediatrics
June Marvel – Middle East Studies
Don Feener – Biology
Mathematics
Kim Korinek – Sociology, Asian Studies
Christy Botosan – Business School