



Thursday, November 29, 2018

7:30 - 9:00 AM Gardner Commons, Room 1780

or

2:00 - 3:30 PM Winder Board Room, 300 Park Building

Minutes

1. Welcome – Katie Ullman (Graduate School)
2. Thesis Office Process & Grammarly Update – Katie Ullman (Graduate School)
 - a. The Graduate School is at work to provide Grammarly Premium access to all graduate-level students at the University of Utah. DoGS will be notified when Grammarly is available to their students.
3. Travel Awards Update – Katie Ullman (Graduate School)
 - a. Funds have now been completely awarded for 2018 and all remaining applications have been put on waitlist. Funds for travel assistance in January-June are still available.
 - b. Departments and Chairs should process travel requests as quickly as possible. Applications for the award do not enter the queue for award until all sign-offs have been submitted.
 - c. More information can be found at <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>.
4. 2019 Distinguished Mentor Award – Katie Ullman (Graduate School)
 - a. DoGS are asked to encourage their departments to nominate excellent mentors from their disciplines. Recent changes to the Mentor Award has increased the possibilities for awardees who contribute in diverse ways to mentorship.
 - b. More information can be found at <https://gradschool.utah.edu/mentor-award>.
5. Upcoming Events – Katie Ullman (Graduate School)
 - a. Dec 5: Hot Drinks & Mindfulness Event
 - b. Dec 7: CTLE Workshop: Creating an Inclusive Syllabus
6. Fellowship & Award Deadline Reminders – Jolyn Schleiffarth (Graduate School)
 - a. Dec 17: Garr Cutler Energy Award
 - b. Dec 17: Thomas G. Stockham Medal for Conspicuously Effective Teaching
 - c. Jan 11: Marriner S. Eccles Graduate Fellowship
 - d. Jan 11: Steffensen Cannon Scholarship
 - e. Jan 18: Graduate Research Fellowship (GRF)
 - f. Jan 26: University Teaching Assistantship (UTA)
 - g. Upcoming Events can be found at <https://gradschool.utah.edu/upcoming-events>.
7. Upcoming Committee Needs – Jolyn Schleiffarth (Graduate School)
 - a. GRF Committee: 10 Faculty Members
 - b. UTA Committee: 5 Faculty Members
 - c. Please plan to be available to serve on a committee for the 2019 Distinguished Mentor Award in February/March.
8. Graduation Deadlines & Administrative Reminders – Katie Ullman (Graduate School)
 - a. Conferral Date: December 14
 - b. Grades Posted: December 27

- a. Departmental Deadline: January 2
 - b. DoGS are asked to remind their faculty to process emails they receive from the Graduate Tracking System (GTS) as soon as possible and to review the student or students' online files there, so as not to delay student graduation.
9. Lassonde Studios Offerings for Graduate Students – Kathy Hajeb & Thad Kelling (Lassonde Studios)
 - a. Lassonde Studios have single-use accommodations for graduate students who are interested in collaborating with an entrepreneurial-minded group of undergraduates and fellow graduates.
 - b. Living at Lassonde Studios provides graduate students with central campus living arrangements, easy access to Lassonde resources, and the ability to participate in cutting-edge product and service creation.
 - c. More information can be found at <https://lassonde.utah.edu/studios>.
10. Graduate Level Writing Discussion – Jay Jordan & Charissa Che (Writing & Rhetoric Studies)
 - a. The Graduate School has commissioned Writing & Rhetoric Studies with the task of overviewing graduate student writing needs and resources across campus. Once the overview is completed, the committee will make a recommendation to the Graduate School of how to use resources to enhance the graduate-level writing training at the U.
11. Fulbright Awards for International & Domestic Students – Cassandra Clark (ISSS), Howard Lehman (Global Engagement), & Jolyn Schleiffarth (Graduate School)
 - a. DoGS are requested to promote the Fulbright Award in their departments. Fulbright Awards provide students with the opportunity to study abroad and are marks of the University's research scope and prestige.
 - b. DoGS can learn more about hosting Fulbright Award winners from other countries at <https://fulbright.utah.edu>.
12. Open Forum
 - a. Various concerns were raised by the DoGS at this meeting. The Graduate School committed to research each concern and respond to the individuals separately or the DoGS as a whole, depending on the appropriateness of the response.
 - Tuition on Grants Concern. A DoGS member voiced concern that when his department puts tuition on grants, there is pushback from OSP about paying the 20% of Health Insurance that is the non-covered portion.
 - Accommodations Concern. A DoGS member mentioned that she is getting accommodation requests from the Counseling Center, rather than the Office of Disabilities. Departments need to know the procedure for accommodations.
 - Housing Concern. Available and appropriate graduate housing is a pressing concern for many DoGS.
 - Safety Concern. A DoGS member mentioned that they have taken some safety precautions about evening courses following the recent shooting on campus. She proposed a campus-wide program of coordination to enhance safety and requested to know where this program would be best proposed.
 - International Fulbright Concern. A DoGS member noted that Fulbright students from foreign countries can sometimes cost the host PI or department more in terms of resources than another student and requested that The Graduate School look into resources and solutions to solve this problem.

1. Please update DoGS contact information by emailing any changes to DoGS, department information such as office location & phone number, and graduate contacts to info@gradschool.utah.edu.