



Thursday, February 28, 2019

7:30 - 9:00 AM Winder Board Room, 300 Park Building
or

2:00 - 3:30 PM Winder Board Room, 300 Park Building

Minutes

1. Welcome – Dave Kieda (Graduate School)
2. Upcoming Events & Announcements – Katie Ullman (Graduate School)
 - a. SuitUp! at JCPenny
 - i. March 3
 - b. Finding Funding for Those Outside STEM Fields Workshops
 - i. March 4 & March 18
 - c. Dissertation and Thesis Writing Bootcamp at the Marriott Library
 - i. March 11-14
 - d. Thesis Office Deadlines
 - i. March 8 (200+ pages)
 - ii. March 15 (199- pages)
 - e. Lab Safety Task Force Open House
 - i. March 18
 - f. CTLE Workshop: High Impact Practices in the Classroom
 - i. March 29
 - g. More information and events at <https://gradschool.utah.edu/upcoming-events>.
3. Three Minute Thesis Winner Announcement – Katie Ullman (Graduate School)
 - a. The fifth annual Three Minute Thesis Competition took place on February 22, 2019. There were ten contestants across multiple departments.
 - b. Winner of the contest was Martin Jensen, Department of Biomedical Engineering. He will represent the University of Utah at the Western Association of Graduate Schools (WAGS) Conference in Tucson, AZ.
 - c. Videos from the event will be posted online as they are made available.
4. DoGS & Department Communication Processes – Katie Ullman (Graduate School)
 - a. DoGS are requested to work with their departmental administrative staff to assure that Graduate School materials are being forwarded to the students. The Graduate School relies on DoGS to act as a communication liaison between students and The Graduate School.
5. Update to Graduate Handbooks: Abusive Relationship Resources – Dave Kieda (Graduate School)

- a. President Watkins has mandated that all departments have student safety materials available in their student handbooks. Graduate programs should update their handbooks as soon as possible to comply with this requirement.
 - b. More information and boilerplate can be found here:
<https://registrar.utah.edu/handbook/campussafety.php>
6. Reminder: Grammarly Subscriptions – Dave Kieda (Graduate School)
 - a. Grammarly Premium is now offered free to DoGS. Please contact the Graduate School if you haven't received an activation email at info@gradschool.utah.edu.
7. Reminder: New Diversity Offerings for Prospective Students – Dave Kieda (Graduate School)
 - a. Top-Off Awards Nominations due March 11
 - i. <https://gradschool.utah.edu/diversity/top-off-awards>
 - b. Campus Visit for Diverse Scholars
 - i. <https://gradschool.utah.edu/diversity/campus-visit-for-diverse-scholars>
8. Undergraduate Research Symposium Call for Judges – Danny Nelson (Graduate School)
 - a. The Undergraduate Research Symposium provides graduate students the opportunity to judge undergraduate research posters. This CV-friendly event also gives students the opportunity to earn raffle tickets toward winning technology prizes.
 - b. More information at <https://our.utah.edu/posterevaluators>.
9. Reminder: CLAS Pre-Dissertation Field Research Grants due March 1 – Danny Nelson (Graduate School)
 - a. Support for field research in Latin America is available for graduate students. DoGS with students who have a Latin American focus in their research are asked to inform them of this unique early-studies opportunity.
 - b. <https://latin-american-studies.utah.edu/graduate/clasresearchgrant.php>

Announcements

1. Please update DoGS contact information by emailing any changes to DoGS, department information such as office location & phone number, and graduate contacts to info@gradschool.utah.edu.