



Thursday, February 7, 2019  
7:30 - 9:00 AM Winder Board Room, 300 Park Building  
or  
2:00 - 3:30 PM Union Theater

## Minutes

1. Welcome – Dave Kieda (Graduate School)
2. Discussion: Post-Qualifying Exam Supervisory Committees – Dave Kieda (Graduate School)
  - a. DoGS are informed that The Graduate School is developing policy regarding students who are post-exam but without a supervisory committee. Policy 6-400 requires that all students have a right to timely assessment of their work, so a student who has no supervisory committee must be reviewed by the department to ensure that their academic work is progressing.
3. Grammarly Update and DoGS Feedback – Dave Kieda (Graduate School)
  - a. The Graduate School is setting up Grammarly Premium accounts for DoGS. This is to help DoGS encourage its use among students and learn about the usefulness of it as a tool.
  - b. More information at <https://gradschool.utah.edu/grammarly>.
4. Graduate Career Coaches – Catherine Tingstrom & Daniel Moseson (Career & Professional Development Center)
  - a. Departments are encouraged to work directly with the new graduate school coaches assigned to their colleges.
  - b. More information at <https://utah.craniumcafe.com/group/graduate-student-career-coaching>.
5. Mental Health and Graduate Students – Shannon Marie Wilkes (Nursing)
  - a. Current programs for graduate student mental health are underutilized. DoGS are encouraged to help students know about the resources available to them as students.
  - b. Resources also exist for departments.
    - i. The Behavioral Intervention Team can reach out to students identified by departments who are struggling with a wide variety of issues.
    - ii. Shorter trainings on mental health and related issues are available from the University Counseling Center.
    - iii. The Behavioral Intervention Team is also available for on-site training of faculty and staff.
6. Gossip With Grads – Bethany Runsten (LGBT Resource Center)
  - a. Each first and third Monday from 1-2 pm, graduate students across disciplines are invited to join the LGBT Resource Center for a social and networking event.
  - b. More information at <https://lgbt.utah.edu>.

7. Dean of Students Information – Lori McDonald (Student Affairs)
  - a. The Dean of Students Office provides coaching for students under stress and support for departments dealing with disciplinary procedures when students violate the code of conduct.
  - b. The focus of the office is education, even in discipline, so that students are improved by their interactions with the Office.
  - c. Laws are in place to make sure that due process is observed at all times when students are accused of infractions.
  - d. More information and contact information available at <https://deanofstudents.utah.edu>.
8. Upcoming Events – Katie Ullman (Graduate School)
  - a. CTLE Workshops
    - i. The First Years of Teaching (Feb 8)
    - ii. Public Speaking & Presentations (Feb 22)
  - b. Graduate Student Social (Feb 7)
  - c. Advanced Manuscript Formatting with Word (Feb 13)
  - d. Predatory Publishing: Recognizing & Avoiding Scam Journals & Publishers (Feb 21)
  - e. Research Communication Fair (Feb 27)
  - f. Dissertation & Thesis Writing Boot Camp registration open (Mar 11-14)
  - g. Event information & advertising at <http://gradschool.utah.edu/upcoming-events>
9. New Graduate School and Union Student Leader Scholarship – Katie Ullman (Graduate School)
  - a. The Graduate School & Union Scholarship Fund provides one scholarship of \$2,000 to assist a graduate student in accomplishing their academic goals. The purpose of this scholarship is to identify and recognize a graduate student whose commitment to creating an inclusive campus community has, or will, contribute to the culture, values, and overall mission of the Union. This includes graduate students who are or will be associated with promoting diversity and inclusion within the Union and/or campus community. These opportunities can include but are not limited to involvement with an office or event(s) in the Union.
  - b. More information at <https://union.utah.edu/services/union-scholarships/2019-scholarships>.
10. Award Deadline Reminders – Dave Kieda (Graduate School)
  - a. Distinguished Mentor Award (Feb 14)
    - i. more information: <https://gradschool.utah.edu/mentor-award>
  - b. Rosenblatt Prize (Feb 15)
    - i. more information: <http://rosenblattprize.utah.edu>
11. Request for DoGS Committee Members: Distinguished Mentor Award – Dave Kieda (Graduate School)
  - a. DoGS who would like to participate can notify the Graduate School at [info@gradschool.utah.edu](mailto:info@gradschool.utah.edu).
12. Graduate Student Travel Award Update – Rick Solis (Graduate School)

- a. Awards for 2018 have all been awarded, and the Graduate School was able to provide all applicants during the busiest months with travel funds.
  - b. The Graduate School is looking to increase the offerings to students in the future. Further expansions of the Travel Fund policy will be announced in later DoGS meetings.
13. ITA Program Reminders – Dave Kieda (Graduate School)
- a. DoGS are reminded to check their emails for important updates about the International Teaching Assistant Program.
  - b. more information: <https://gradschool.utah.edu/ita>

### **Announcements**

1. Please update DoGS contact information by emailing any changes to DoGS, department information such as office location & phone number, and graduate contacts to [info@gradschool.utah.edu](mailto:info@gradschool.utah.edu).