

PERSONAL STATEMENTS: A TEMPLATE

TITLE	Purpose + Keywords + Name <i>Application for _____fellowship – Jillian Doe</i>
--------------	--

LEAD-IN
 Hook to provide interest
 (optional and *brief*)

Orient the reader
 “The international community operates with increasing complexity, and nuclear security and monitoring agencies must as well.”
 “Civil engineers deal with the design and maintenance of the world’s infrastructure and their hand can be seen in all aspects of the nuclear world.”
 “Since childhood, I’ve been a professor of physics in training, asking ‘Why?’ then ‘What if?’ then under what extremes a new and different explanation was needed.”

GIST OF MESSAGE

Purpose Statement “I ...” “because...”	<i>(“am pursuing, seeking, applying for...”)</i> <i>Talk about <u>them</u>, so they see this is not generic.</i>
Interest in fellowship	
<i>Connect your goals and the fellowship mission.</i> “Your fellowship will enable me to ...” “My career plans involve ...”	

KEY POINTS & RELEVANT SUPPORT

Key Points to Support Your Case <hr style="border: 0.5px solid black; margin-bottom: 10px;"/> <ul style="list-style-type: none"> • • • <hr style="border: 0.5px solid black; margin-top: 10px;"/> <hr style="border: 0.5px solid black; margin-top: 10px;"/>	<i>Your relevant strengths</i> <i>Top 3-5 points that would motivate them to select you</i> <i>Supporting information that makes those points persuasive</i> <i>(Also demonstrate intellectual merit, broader impacts, societal relevance.)</i>
---	--

CLOSE

Point to future “My ultimate goal ...”	
Restate main message “In brief, ...”	