

Graduate Council Meeting Minutes

CHAired BY: Katharine Ullman and David Kieda

TIME: 3:00 pm

DATE: January 27, 2020

PLACE: Winder Boardroom

COUNCIL MEMBERS PRESENT: David Blair, Anthea Letsou, Shmuel Baruch, James Agutter, Nena Schvaneveldt, Doug Christensen, Satu Hummasti, Raj Rajamani, Christopher Reilly, Rena D'Souza, Robert Kraemer, Myla Andersen, Kristin Cloyes, Wade Cole, Jessica Marshall, Dena Ned, Robert Zheng

EX OFFICIO MEMBERS PRESENT: David Kieda, Katharine Ullman, Ann Darling

EXCUSED MEMBERS: Jonah Schupbach, Kit Fry, and Laura Kessler

AGENDA

1. **Welcome**

David Kieda of the Graduate School welcomed the Graduate Council.

2. **Review: Department of Management**

Rena D'Souza, School of Dentistry

Vote: approve, with amendments

Abstained:

Comments: The Council requested a formalized plan to diversify faculty & staff and achieve a more proportionate gender balance using established diversity guidelines from One U (EDI). The Council suggested the addition of more specific context regarding mentor recommendation #4 (potentially matching students with mentors aligned by unit), a specific plan of action regarding faculty & staff retention efforts, and a revision to recommendation #1 that includes specific language that includes its "diversity and inclusion guidelines."

3. **Proposal: Graduate Certificate in Language and Culture**

Katharina Gerstenberger, World Languages & Cultures

Vote: approve, with amendments

Abstained:

Comments: The Council requested that the learning outcome assessment section be amended and recommended meeting with the office of Learning Outcome to refine the expected learning outcome and assessments, including OPI.

4. Review: School of Dance

Chris Reilly of the College of Pharmacy presented the School of Dance review to the Council.

Vote: approve, with amendments

Abstained:

Comments: The Council requested to change the emphasis in recommendation #1 to include the addition of senior faculty to hire new personnel, that expanded dialogue and open communication are needed and to be acted on, and that there is to be a plan with measurable benchmarks inclusive of all faculty. All policies must be developed and implemented according to university policies.

5. Discussion: Research Ethics Requirements for Graduate Students

Erin Rothwell, School of Medicine & Karen Frost, College of Social Work, presented the revised proposal and supporting communication review to the Council. All questions of the Council were answered by Dr. Rothwell & Dr. Frost.

Vote: NA

Abstained:

Comments: The Council made various suggestions that included what the implementation process should look like, as well as recommending that the Conflict of Interest Policy be aligned with NIH & NSF standards at a minimum. Dean Kieda to meet with Dr. Rothwell and discuss the proposed structure in more detail.

6. Discussion Item: Potential Changes to Tuition Benefit Program

David Kieda discussed proposed changes to the Tuition Benefit Program that, if approved, will be implemented a year from now. A series of town-hall meetings and discussion with academic deans has been taking place to solicit feedback on the proposed changes.

7. Discussion Item: Center for Research on Migration & Refugee Integration

David Kieda reported that a proposal is forthcoming to move the administrative home of the Center for Research on Migration & Refugee Integration from the College of Social Work to the Division of Public Health.

8. Discussion Item: Time to Degree

David Kieda reported that the Graduate School will begin enforcing time limits set by individual departments for completing graduate degrees. Exceptions to time limits may still be approved upon petition to the Graduate School.

9. Discussion Item: Graduate School Code of Conduct

David Kieda reported that a Graduate School Code of Conduct has been drafted in order to promote a “safe, harassment-free and discrimination-free environment” for graduate students. The Code of Conduct will be reviewed by the University’s Office of Equal Opportunity and Affirmative Action and Directors of Graduate Studies prior to implementation. The Council recommended that the proposed Code of Conduct be aligned with existing University policy.