

## GRADUATE COUNCIL MINUTES

**CHAired BY:** David S. Chapman                      **TIME:** 3:00 p.m.

**DATE:** September 26, 2005                      **PLACE:** 300 Park Building

**COUNCIL MEMBERS PRESENT:** Tony Anghie, Ana Bozas, Lisa Cannon-Albright, Kathy Chapman, Bill Hesterly, Steven Krueger, Sharee Lane, Patricia Murphy, Lynne Schrum, Joan Stoddart, Trina Valdez, Johanna Watzinger-Tharp, Joanne Yaffe, Jingyi Zhu

**EX OFFICIO MEMBERS PRESENT:** David Chapman, Denise Haynie, Fred Rhodewalt, The Graduate School; Chuck Wight, Undergraduate Studies;

**EXCUSED:** Steven Bealer, John Hollerbach, Nancy Nickman, Robert Young

**VISITORS:** Stanley Huff, Dept. of Medical Informatics

### **FINAL AGENDA**

**1. Approval of Minutes**

The minutes of the August 29, 2005 meeting were approved unanimously as distributed.

**2. Proposal to Create a Graduate Certificate in Biomedical Informatics**

Dr. Stanley Huff from the Department of Medical Informatics presented a proposal to create a graduate certificate in Biomedical Informatics. The certificate program is designed to provide students with a broad background in health information systems. It is anticipated the program will appeal largely to students who are interested in a career in applied informatics rather than a research career. Additionally, the new certificate program will expand opportunities for the department to increase enrollment in informatics courses and to develop distance learning courses. The proposal was approved after brief discussion.

### **ACTION TAKEN:**

**Motion:** Approve proposal to create a graduate certificate in Biomedical Informatics

**Vote:** In favor: 13  
Abstained: 1

**Action:** Forward proposal to the Senior Vice President for Health Sciences for approval and transmittal to the Academic Senate.

## **Graduate Council Minutes**

**September 26, 2005**

**Page 2**

### **3. Review of the Department of Finance**

Joanne Yaffe, ad hoc committee chair, presented the review of the Department of Finance. The Council made suggestions for minor revisions

#### **ACTION TAKEN:**

**Motion:** Approve the ad hoc committee's report as amended.

**Vote:** Approved unanimously

**Action:** Send report to the Chair of the Department of Finance and the Dean of the David Eccles School of Business to correct factual errors. The report will then be discussed at the wrap-up meeting (in attendance: Senior Vice President for Academic Affairs; Dean, David Eccles School of Business; Chair, Department of Finance; and the Dean and Associate Dean of the Graduate School as facilitators). Following the wrap-up meeting, a Memorandum of Understanding will be prepared by the Associate Dean of the Graduate School. Both the report and the Memorandum of Understanding will be sent to the Senior Vice President for Academic Affairs for transmittal to the Academic Senate.

### **4. Review of the Department of Marketing**

Patricia Murphy, ad hoc committee chair, presented the review of the Department of Marketing. The Council made suggestions for minor revisions

#### **ACTION TAKEN:**

**Motion:** Approve the ad hoc committee's report as amended.

**Vote:** Approved unanimously

**Action:** Send report to the Chair of the Department of Marketing and the Dean of the David Eccles School of Business to correct factual errors. The report will then be discussed at the wrap-up meeting (in attendance: Senior Vice President for Academic Affairs; Dean, David Eccles School of Business; Chair, Department of Marketing; and the Dean and Associate Dean of the Graduate School as facilitators). Following the wrap-up meeting, a

Memorandum of Understanding will be prepared by the Associate Dean of the Graduate School. Both the report and the Memorandum of Understanding will be sent to the Senior Vice President for Academic Affairs for transmittal to the Academic Senate.

The meeting adjourned at 4:45 p.m.

