

## GRADUATE COUNCIL MINUTES

**CHAired BY:** David S. Chapman **TIME:** 3:00 p.m.

**DATE:** 30 April 2007 **PLACE:** 300 Park Building

**COUNCIL MEMBERS PRESENT:** Tony Anghie, Ann Marie Breznay, Nicki Camp, Julie Fritz, John Hollerbach, Steve Krueger, John McDonnell, Pat Murphy, Kevin Rathunde, Mary Jane Taylor, Rick Wacko, Robert Young, Jingyi Zhu

**EX OFFICIO MEMBERS PRESENT:** David Chapman, Nancy Nickman, Fred Rhodewalt, the Graduate School

**EXCUSED:** Steve Bealer, Bill Hesterly

### **FINAL AGENDA**

1. **Approval of Minutes**  
The minutes of the 29 January 2007 meeting were approved with the amendment of Tony Anghie being listed as present.
2. **Approval of Minutes**  
The minutes of the 26 March 2007 meeting were approved unanimously as distributed.
3. **Proposal to Create Master of Science in Occupational Health and Master of Occupational Health in the University of Utah's Department of Family and Preventative Medicine**

Kurt Hegmann, Center Director for MD/MPH, of the Department of Family and Preventative Medicine, Royce Moser, Rod Larsen, and Dan Blowski presented the proposal to create Master of Science in Occupational Health and Master of Occupational Health degrees.

Expected enrollment for these degrees is 25 – 30 students per year. The MSOH degree will require a publishable paper thesis, and expected to draw approximately 20 students per year. The MOH degree will draw approximately 5 students per year. There are 12 regular faculty members for the program. A letter of support from the library will be forwarded to the Graduate Council.

### **ACTION TAKEN:**

**Motion:** Approve the proposal to create Master of Science in Occupational Health and Master of Occupational Health degrees

**Vote:** Approved unanimously

**Action:** Inform the Department of Family and Preventative Medicine of the Council's decision to approve the Master of Science in Occupational Health and the Master of Occupational Health degrees. Obtain the letters of support from the Marriott Library.

4. **Review of the Department of Chemical Engineering, College of Engineering**

The Ad Hoc Committee Chair presented the report for the review of the Department of Chemical Engineering.

**ACTION TAKEN:**

**Motion:** Approve the review with amendments as discussed

**Vote:** Approved unanimously

**Action:** The amended report will be discussed at the wrap-up meeting (in attendance: Senior Vice President for Academic Affairs; Chair of the Department of Chemical Engineering, and the Dean and Associate Dean of the Graduate School as facilitators). Following the wrap-up meeting, a Memorandum of Understanding will be prepared by the Associate Dean of the Graduate School. Both the report and the Memorandum of Understanding will be sent to the Senior Vice President of Academic Affairs for transmittal to the Academic Senate.

5. **Review of the Division of Film Studies, College of Fine Arts**

The Ad Hoc Committee Chair presented the report for the Division of Film Studies.

**ACTION TAKEN:**

**Motion:** Approve the review with amendments as discussed

**Vote:** Approved unanimously

**Action:** The amended report will be discussed at the wrap-up meeting (in attendance: Senior Vice President for Academic Affairs; Chair of the Division of Film Studies, and the Dean and Associate Dean of the Graduate School as facilitators). Following the wrap-up meeting, a Memorandum of Understanding will be prepared by the Associate Dean of the Graduate School. Both the report and the Memorandum of Understanding will be sent to the Senior Vice President of Academic Affairs for transmittal to the Academic Senate

6. **Proposal on Policies and Procedures for the Graduate Council Graduate Admissions Committee**

Associate Dean Rhodewalt presented a document dated 04/30/2007 titled "Clarifying Graduate Admissions Policies and Procedures." The document addresses the composition of the committee, a regular meeting schedule, appeals deadlines, and the factors/criteria used to review an applicant's record.

The Graduate Council voted unanimously to provide consent for the Admissions Committee document.