

WICHE Western Regional Graduate Program (WRGP) Nomination Form (2021-22)

Submission Deadline: Friday, December 11, 2020

Section I: Contact information

1. Submission date:
2. Name of department/college:
3. Name of program nominated for WRGP:
4. Name(s) of degree(s) as it appears on a graduate's diploma:
5. Registrar's Degree Code (see https://registrar.utah.edu/_pdf/major-minor-codes.pdf):
6. Graduate Degree levels (choose all that apply):
 - ☐ MA
 - ☐ MS
 - ☐ Ph.D.
 - ☐ Graduate Certificate
 - ☐ Other _____
7. Department Campus mailing address:
8. Program website:
9. Department chair submitting nomination
 - First and last name:
 - Title:
 - Telephone:
 - Email:
10. Alternate department contact person (Graduate curriculum committee chair)
 - First and last name:
 - Title:
 - Telephone:
 - Email:

Section II: Program Summary

Briefly address the following points (up to one short paragraph per item)

11. Describe your program, the need it is designed to address, and its relevance to Utah and WICHE region workforce needs:
12. Describe the current number of students that are enrolled per year to the degree for proposed WRGP designation, and the number of these students who are currently paying non-resident tuition :
13. Describe the maximum number of students to be admitted to the degree/year with the WRGP designation, and the expected financial impact of this proposed WRGP designation on the degree program :
14. Describe the length of time for which the WRGP designation is requested (number of years, or indefinite):
15. Describe why the proposed WRGP designation will assist this graduate program in fulfilling the University's mission goals, including the long-term sustainability of the graduate program:
16. Describe your program curriculum (number of hours, internships, research, core courses, etc.):
17. Briefly describe your program faculty and their strengths:
18. Briefly describe the diversity of students in the proposed WRGP program, and how the WRGP designation may impact student diversity in the program.
19. Is your program fully accredited by a professional or programmatic accrediting agency that is recognized by the Council for Higher Education Accreditation (CHEA)? If not, please explain. If there is an agency that does not accredit but monitors the development of educational programs like yours in some way, please give that information too.
20. Professional or programmatic accrediting agency (or equivalent) and their website (if applicable):
21. Please tell us about any additional institutional support, funding, special facilities, etc. from which your program benefits.
22. Is your program online or hybrid?
☐ Yes ☐ No

*If “yes”, please select one of the following:

- ☐ Fully (and only) online
- ☐ On-campus program with fully online option available
- ☐ Hybrid program that combines online and on-campus learning

The following information will be needed for the WRGP website and program administration if your program is approved:

23. **PROGRAM DESCRIPTION and WRGP ADMISSIONS REQUIREMENTS:** (100 to 200 words). Please model yours along those of current WRGP program descriptions. We encourage you to review several descriptions before writing yours. They are available at <http://wiche.edu/wrgp> (search for programs in the WRGP online database). In addition to describing your program, please include any special admissions requirements or deadlines for WRGP applicants. If your program is offered fully or partially online, please mention that in your description too.

24. **FIRST POINT OF CONTACT FOR STUDENTS REQUESTING ENROLLMENT AT THE WRGP RATE:** This person will serve as prospective students’ first point of contact as they seek admission to your program through WRGP. This person is typically the dean, director, chair of the department, or a graduate studies department staff member.

First and last name:

Title:

Department:

Telephone:

Email:

25. If your program is approved, when do you plan to begin enrolling WRGP students? (CHOOSE ONE)

- ☐ Fall 2021
- ☐ Spring 2022

Section III: Letter of support and agreement to charge resident tuition

26. **We have attached a letter of support from the Department chair supporting the WRGP designation of the proposed program. My department has received approval from our institution’s administration to charge WRGP students resident tuition.**

☐ **YES.** Our letter of support is attached. The letter affirms the dept’s support of this WRGP nomination AND it acknowledges the department’s understanding of all potential financial impacts associated with charging WRGP students resident tuition without additional support from the enrolling student’s home state. **WE WILL NOT RECEIVE** any financial support from the enrolling student’s home state to cover the tuition differential.

27. **We have attached a letter of support from the dean of the college for the proposed program.**

☐ **YES.** Our letter of support is attached. The letter affirms the college’s support of our department’s WRGP nomination AND it acknowledges the college’s understanding of all potential financial impacts associated with charging WRGP students resident tuition without additional support from the enrolling student’s home state. **WE WILL NOT RECEIVE** any financial support from the enrolling student’s home state to cover the tuition differential.

How to submit your nomination:

Submit all documents electronically by **Friday, December 11, 2020** to:

Dave Kieda, Dean of the Graduate School

dean@gradschool.utah.edu

TEL: x1-6926

SUBJECT LINE: "WRGP 2021 Nomination – Your Department, your program name"

NOTE: Attachments must be in WORD, TXT or PDF format. We will email you confirmation that we have received your proposal within a few days.