

Graduate Council Meeting
Monday, August 19, 2024, 3:00 pm
3105 Gardner Commons

Council Members Present: Julie Valentine, Paul Stout, James Agutter, Janet Lindsley, Donna Ziegenfuss, Patrick Panos, Kuberan Balagurunathan, Glen Schmidt, David Symons

Ex Officio Members Present: Darryl Butt, Helene Shugart, Katrina Green, Erin Mason, Anthony Jones

Excused members: Misty Smith, Brijes Mishra, José Gutiérrez, Karen Paisley, Codrina Rada, Robert Keiter

Graduate School Staff Present: Paula Spencer, Mary Anne Berzins

Welcome and Introductions: Darryl Butt, Graduate School Dean

Proposal: Official Recognition of University of Utah Prison Education Program (UPEP)
Presenter: Erin Castro, Educational Leadership and Policy

Discussion took place about:

- Historical timeline of UPEP activities
- Process of becoming officially approved, which allows students to be eligible for federal Pell grants
- Student safety
- Admissions requirements
- Demographics of student population

The following recommendations for the application were discussed:

- Do additional work on the budget
- Further explain BYU partnership
- Obtain letters of support from BYU, College of Humanities dean, and the Office of Undergraduate Studies
- Consider expounding on rationale for the focus on serving women
- Ensure demographic analysis includes race, in addition to age

Motion to Approve: Patrick Panos

Second: James Agutter

Vote: Yes - 9, No – 0, Abstain - 0

Action: Move forward to Academic Senate

Information and Orientation: Helene Shugart, Graduate School Associate Dean

- Introduction to website resources
- Graduate Admissions Committee overview
- Review of program proposal checklist (recently updated)
 - Suggestion was made to add advising as a checklist item
- Orientation to updated program review procedures
 - Overview of review timeline
 - Committee member responsibilities for participation in onsite visit
- Preview of upcoming topics:
 - Graduate School policy revisions
 - Three-year international degrees